
Special Education Advisory Committee Meeting Minutes

Wednesday, April 17th, 2024
Virtual, Microsoft Teams – 6:01pm – 7:09pm

SEAC Members & Quorum Tracking

SEAC Members	April 17 th , 2024
Donna Nielsen (Chair) <i>CDSBEO Trustee</i>	Present
Cathy Bridson (Vice-Chair) <i>Rural FASD Support Network</i>	Present
Natalie Cameron <i>Children's Aid Society of the United Counties of SD&G</i>	Present
Karen McAllister <i>CDSBEO Trustee</i>	Present
Tom Jordan <i>Family and Children's Services of Lanark, Leeds and Grenville</i>	Present
Susie Trotter <i>Child and Youth Mental Health Services, Cornwall Community Hospital</i>	Present
Anna Lafrance <i>Easter Seals</i>	Present
SEAC Member Alternates	
Cathie Knapp-Fisher <i>Family and Children's Services of Lanark, Leeds and Grenville</i>	X
Judith Peak <i>Rural FASD Support Network</i>	X
Kaitlyn Bissonnette <i>Children's Aid Society of the United Counties of SD&G</i>	X
Sue Wilson <i>CDSBEO Trustee, Alternate</i>	Present
Board Resource Staff	
Norma McDonald <i>Superintendent of School Effectiveness</i>	Present
Angela McNamee <i>Principal of Special Education</i>	Present
Sarah Price <i>Administrative Assistant to Superintendent Gerber</i>	Present
SEAC Quorum	7/7 – Quorum Achieved

1. Welcome, Introductions and Roll Call

2. Land Acknowledgement

Principal Angie McNamee acknowledged the land.

3. Opening Prayer

Principal Angie McNamee led the group in opening prayer.

4. Approval of Agenda

Chair Donna Nielsen asked for a motion to approve the agenda as presented.

Moved by: Karen McAllister Carried

5. Receiving of approved minutes from Wednesday, March 27th, 2024, SEAC Meeting.

Minutes from the March 27th, 2024, meeting were electronically approved on April 8th, 2024. Chair Donna Nielsen asked for a motion to approve the minutes as distributed.

Moved by: Tom Jordan Carried

6. Kids in Care Presentation – Tom Jordan & Natalie Cameron

The presentation outlined the past, present and future of The Joint Protocol for Student Achievement (JPSA) and the Educational Liaison role in CDSBEO. The 2023 JPSA was developed in partnership with 4 Children Aid Societies and 7 school boards and has been updated to reflect applicable legislation, policies, programs and practices to enhance services to support children and youth in care.

7. Association Updates

a. Family and Children's Services of Lanark, Leeds and Grenville – Tom Jordan

N/A

b. Rural FASD Support Network – Cathy Bridson

Rural FASD monthly meeting is taking place Saturday, April 20th, 2024. A reminder that Red Shoes Run Family Day is being held on May 11th in Montague Township.

c. Child and Youth Mental Health Services, Cornwall Community Hospital – Susie Trotter

N/A

d. Children's Aid Society of the United Counties SD&G – Natalie Cameron

N/A

e. Easter Seals – Anna Lafrance

A reminder that Red Shirt Day is approaching on May 29th. To support Easter Seals, please feel free to make a donation or purchase one of Easter Seals' Red Shirts.

8. Special Education Department Update – Angie McNamee, Principal of Special Education

- The Special Education Department continues to ensure that schools and students are on track and well supported for the remainder of the 2023-24 school year, while also in the planning process for next year – reviewing needs, supporting student transitions and analyzing resource allocation for September.
- Beginning in March and leading into May, school administrators gather to review schools' annual improvement plan. These sessions include wonderful discussions to better the programming, accommodations, modifications and delivery of curriculum, as well as the planning of extracurricular activities and events within schools to improve student achievement, success, engagement and inclusion.
- At the end of April, seventy-two CDSBEO students will be participating in the weeklong Enrichment Course Program at Carleton University and University of Ottawa. This opportunity provides students with a glimpse of different post-secondary study pathways.
- The Special Education Department continues to review and revise sections of the Special Education Annual Report. We will be completing this process in the coming weeks.

9. Report to the Ministry of Education on the Provision of Special Education Programs and Services – Section Review

- Section 9: Staff Development
- Section 11: Accessibility of School Buildings
- Section 12: Transportation

10. Correspondance Received

- Review of the follow-up Letter from Dufferin-Peel Catholic District School Board's SEAC to the Ministry of Education.

11. Next SEAC Meeting – Wednesday, May 29th, 2024 & Monday, June 3rd, 2024

12. Good News Sharing

Members shared items of good news from across our eight counties.

13. Closing Prayer

Principal Angie McNamee led the group in closing prayer.

14. Motion to Adjourn the Meeting

Moved by: Tom Jordan Carried

Topics for Presentations for 2023-2024 school year:

TOPIC	DATE
Summer Learning Program	Wednesday, August 30th, 2023
Transition Planning, Grade 12 to Community	Wednesday, September 27th, 2023
PPM 124 – Community Involvement Hours in Secondary Schools	Wednesday, October 25th, 2023
Structured Literacy – Through the Lens of Reading Intervention Teachers	Wednesday, November 29th, 2023
Mindful Educator Practice	Wednesday, January 24th, 2024
School Relationships with Community Police	Wednesday, February 28th, 2024
Living with FASD	Wednesday, March 27th, 2024
Kids in Care	Wednesday, April 17th, 2024
2023-2024 CDSBEO Special Education Funding Expenditures	Wednesday, May 29th, 2024