
Special Education Advisory Committee Meeting Minutes

Wednesday, May 29th, 2024
Virtual, Microsoft Teams – 6:02pm – 7:28pm

SEAC Members & Quorum Tracking

SEAC Members	May 29 th , 2024
Donna Nielsen (Chair) <i>CDSBEO Trustee</i>	Present
Cathy Bridson (Vice-Chair) <i>Rural FASD Support Network</i>	Present
Natalie Cameron <i>Children's Aid Society of the United Counties of SD&G</i>	Present
Karen McAllister <i>CDSBEO Trustee</i>	X
Tom Jordan <i>Family and Children's Services of Lanark, Leeds and Grenville</i>	Present
Susie Trotter <i>Child and Youth Mental Health Services, Cornwall Community Hospital</i>	Present
Anna Lafrance <i>Easter Seals</i>	Present
SEAC Member Alternates	
Cathie Knapp-Fisher <i>Family and Children's Services of Lanark, Leeds and Grenville</i>	X
Judith Peak <i>Rural FASD Support Network</i>	Present
Kaitlyn Bissonnette <i>Children's Aid Society of the United Counties of SD&G</i>	X
Sue Wilson <i>CDSBEO Trustee, Alternate</i>	X
Board Resource Staff	
Heather Gerber <i>Superintendent of School Effectiveness</i>	Present
Angela McNamee <i>Principal of Special Education</i>	Present
Colleen Ferguson <i>Administrative Assistant</i>	Present
SEAC Quorum	6/7 – Quorum Achieved

1. Welcome, Introductions and Roll Call

2. Land Acknowledgement

Principal Angie McNamee acknowledged the land.

3. Opening Prayer

Principal Angie McNamee led the group in opening prayer.

4. Approval of Agenda

Chair Donna Nielsen added the received and request for collaboration of May's Minister's Advisory Council on Special Education (MACSE) Form under New Business.

Moved by: Tom Jordan *Carried*

5. Receiving of approved minutes from Wednesday, April 17th, 2024, SEAC Meeting.

Minutes from the April 17th, 2024, SEAC meeting were electronically approved on April 29th, 2024.

Motion:

To receive the minutes as presented

Moved by: Susie Trotter *Carried*

6. 2023-2024 CDSBEO Special Education Funding Expenditures Presentation – Ashley Hutchinson, Superintendent of Business & Treasurer

The presentation outlines the breakdown of the Special Education funding and expenditures through grants, staffing, professional development and support services.

7. Association Updates

a. Family and Children's Services of Lanark, Leeds and Grenville – Tom Jordan

- On June 19th, 2024, we will be having our in-house graduation celebration. This is for high school students as well as children going from Gr. 6 to high school. We are looking forward to recognizing and celebrating all of these children's achievements and accomplishments for the 2023-24 school year.

b. Rural FASD Support Network – Cathy Bridson

- Caregiver Support Meeting: June 15, 2024: Lower Reach Park
- FASD – Essential Needs Meeting: June 23, 2024: Virtual
- Mental Health First Aid Training: September 10 & November 14, 2024
- On May 11, 2024, we hosted our first annual Red Shoes Run Family Day. The event was a huge success with 313 people attending and more than \$1,500 raised
- We have entered year three of our Youth Opportunities Fund (YOF). Our year two report has been completed and funding for year three is secured.

c. Child and Youth Mental Health Services, Cornwall Community Hospital – Susie Trotter

- We have welcomed a new psychologist to our team who brings with her an abundance of experience in the school system and with education.

- Our day treatment model will be changing in September and will be decreasing from 2 classrooms to 1 classroom.
 - We continue to have the same number of mental health staff and we will have more to come on the service delivery model in September.
- d. Children's Aid Society of the United Counties SD&G – *Natalie Cameron***
- Preparation for our June AGM has begun. We will be honouring a Principal at this year's AGM. This Principal will be recognized for their ability and commitment to working with CAS SD&G.
 - We continue to encourage and support as many students as we can to graduate.
- e. Easter Seals – *Anna Lafrance***
- N/A
- 8. Special Education Department Update – *Angie McNamee, Principal of Special Education***
- Our department staff are busy wrapping up assessments, writing reports, meeting with parents and supporting in schools to ensure students have a successful June in their classrooms and schools.
 - School and Special Education department staff continue to be immersed in transition planning for our students with special education needs, ensuring the environment and accommodations are in place for them in September.
 - The summer transition program for our students in MEP classes and with complex needs will be offered again this year at the end of August in schools that are able to be open. We are in the process of getting preliminary information from schools in order to move forward with next steps.
- 9. Report to the Ministry of Education on the Provision of Special Education Programs and Services – Section Review**
- Section 2: Programs and Services Model/Special Education Funding
 - Section 8: Special Education Staff
 - Section 10: Equipment
 - Section 15: Special Education Advisory Committee
- 10. New Business**
- Review and collaboration of the Minister's Advisory Council on Special Education (MACSE) Form for May 2024.
- 11. Correspondence Received**
- a. Durham District School Board Letter – SEAC Transportation Accessibility
 - b. Developmental Services Ontario Resources
 - c. Ottawa Catholic School Board Letter – CICE Minister of Colleges and Universities

The correspondence received was distributed via email to the committee members for their information and review.

12. Motion to Excuse Regrets Received

Karen McAllister, Trustee

Sue Wilson, Trustee

Moved by: Natalie Cameron *Carried*

13. Next SEAC Meeting – Monday, June 3rd, 2024

14. Good News Sharing

Members shared items of good news from across our eight counties.

15. Closing Prayer

Principal Angie McNamee led the group in closing prayer.

16. Motion to Adjourn the Meeting

Moved by: Tom Jordan *Carried*

Topics for Presentations for 2023-2024 school year:

TOPIC	DATE
Summer Learning Program	Wednesday, August 30 th , 2023
Transition Planning, Grade 12 to Community	Wednesday, September 27 th , 2023
PPM 124 – Community Involvement Hours in Secondary Schools	Wednesday, October 25 th , 2023
Structured Literacy – Through the Lens of Reading Intervention Teachers	Wednesday, November 29 th , 2023
Mindful Educator Practice	Wednesday, January 24 th , 2024
School Relationships with Community Police	Wednesday, February 28 th , 2024
Living with FASD	Wednesday, March 27 th , 2024
Kids in Care	Wednesday, April 17 th , 2024
2023-2024 CDSBEO Special Education Funding Expenditures	Wednesday, May 29 th , 2024
Final Review: Report to the Ministry of Education on the Provision of Special Education Programs and Services	Monday, June 3 rd , 2024