

Special Education Advisory Committee Meeting Minutes

Wednesday, August 28th, 2024

Kemptville Board Office (Greg McNally Board Room) & Microsoft Teams – 6:03 – 6:49pm

SEAC Members & Quorum Tracking

SEAC Members	August 28 th , 2024
Donna Nielsen (Chair) <i>CDSBEO Trustee</i>	Present
Karen McAllister <i>CDSBEO Trustee</i>	Present
Tom Jordan <i>Family and Children's Services of Lanark, Leeds and Grenville</i>	Present
Susie Trotter <i>Child and Youth Mental Health Services, Cornwall Community Hospital</i>	Present
Anna Lafrance <i>Easter Seals</i>	Present
SEAC Member Alternates	
Cathie Knapp-Fisher <i>Family and Children's Services of Lanark, Leeds and Grenville</i>	X
Sue Wilson <i>CDSBEO Trustee, Alternate</i>	Present
Board Resource Staff	
Brent Bovaird <i>Superintendent of School Effectiveness</i>	Present
Angela McNamee <i>Principal of Special Education</i>	Present
Sarah Price <i>Administrative Assistant to Superintendent Gerber</i>	Present
SEAC Quorum	5/5 – Quorum Achieved

1. Welcome, Introductions and Roll Call

2. Land Acknowledgement & Opening Prayer

Principal Angie McNamee acknowledged the land and led the group in opening prayer.

3. Approval of Agenda

Chair Donna Nielsen added the following walk on items to the agenda.

- 2025-2030 Multi-Year Strategic Plan Timeline Presentation to take place in September. This will be added to the "Topics for Presentation for the 2024-25 School Year" Table.

- Discussion of association invites and recruitment for the 2024-25 school year to be added under New Business.

Moved by: Tom Jordan

Carried

4. Receiving of approved minutes from Monday, June 3rd, SEAC Meeting.

Minutes from the June 3rd, 2024, meeting were electronically approved on June 12th, 2024. Chair Donna Nielsen asked for a motion to approve the minutes as distributed.

Moved by: Susie Trotter

Carried

5. Reading Intervention & Supporting Student Gains Presentation – *Lorrie Doing & Julia Fortin, CDSBEO Reading Intervention Teachers*

The Reading Intervention Teachers discussed how their experiences with UFLI, Structured Literacy, Teacher Training, Small Group Intervention, and last year's progress data, alongside PPM 168, will enhance their Reading Intervention support for the 2024-25 school year. Starting in September 2024, all 27 CDSBEO elementary schools will implement the Acadience Screener. K-6 teachers participated in a workshop at the end of the 2023-24 school year to familiarize themselves with the Acadience Screener. This Fall, two Reading Intervention Teachers will visit each school to further support staff in facilitating the Acadience Reading Screener and reading intervention.

6. Association Updates:

Family and Children's Services of Lanark, Leeds and Grenville – Tom Jordan

Three University of Ottawa Faculty of Education Students will be working with Family and Children's Services of LLG and supporting the PAWS program.

Child and Youth Mental Health Services, Cornwall Community Hospital – Susie Trotter

A reminder that the Cornwall Youth Hub is available for children aged 12 and older. They are continuing to host their "Chill Night" every Wednesday.

7. Special Education Department Update – *Angie McNamee, Principal of Special Education*

Superintendent Brent Bovaird is now overseeing Special Education, succeeding Heather Gerber, who will be overseeing several different portfolios. The department is grateful for her leadership which spans the past 7 years. The department welcomes back the secondary SCLCs, SSWs, and the Mental Health team under the Special Education umbrella. New appointments include Sandy O'Doherty as Lead Registered Behaviour Analyst and Brooke Lapierre as an Intensive Support Worker for the Cornwall area. More staff hires are anticipated this Fall.

The ABA team and ICT department have developed a new online Behavior Management System training series via Vector, which will include online theory and in-person physical sections this Fall.

The Summer Transition Program is currently running at St. Finnan, St. Francis de Sales, and St. Matthew's schools, helping students with special needs adjust to school routines. Activities include practicing daily routines, school tours, fire drills, and social-emotional regulation.

The Special Education Department is gearing up for a successful year, focusing on collaboration with community partners and school teams to support our most vulnerable students.

8. New Business

- a. Resignation: Cathy Bridson, Association Member for Rural FASD & Vice-Chair
- b. Resignation: Natalie Cameron, Association Member for CAS SD&G
- c. Resignation: Kaitlyn Bissonette, Alternate for CAS SD&G

Motion

To accept the resignations received by email in August.

Moved by: Anna Lafrance **Carried**

- d. Nomination: Marie-Josée Menard, Association Member for CAS SD&G

Motion

To accept as an additional member at large whose attendance would not count towards quorum or voting at this time.

Moved by: Tom Jordan **Carried**

- e. Open Table Discussion: Potential Time Change for SEAC & Association Member Recruitment

Motion

To change the SEAC meeting time for the 2024-25 school year to 5:00 pm in support of member accessibility and attendance.

Moved by: Karen McAllister **Carried**

9. Correspondence Received

- a. **Bruce-Grey Catholic District School Board – Letter to the Ministry of Education**

The correspondence received was distributed via email to the committee members for their information and review.

10. Motion to Excuse Regrets Received

No regrets were received for the August 28, 2024 SEAC meeting.

11. Next SEAC Meeting – Wednesday, September 25th, 2024 beginning at 5:00pm

12. Good News Sharing

Members shared items of good news from across our eight counties.

13. Closing Prayer

Principal Angie McNamee led the group in closing prayer.

14. Motion to Adjourn the Meeting

Moved by: Tom Jordan

Carried

Topics for Presentations for the 2024-2025 school year:

TOPIC	DATE
Reading Intervention & Supporting Student Gains	Wednesday, August 28 th , 2024
2025-2030 Multi-Year Strategic Plan Timeline	Wednesday, September 25 th , 2024
Empower Reading	Wednesday, October 30 th , 2024
Inspiring Behaviour Change: Making a Difference Each Day	Wednesday, November 27 th , 2024
Supporting Students who are Deaf and Hard of Hearing	Wednesday, January 29 th , 2025
Mental Health and Supports	Wednesday, February 26 th , 2025
Making Math Count	Wednesday, March 26 th , 2025
LD at School with Martin Smit	Wednesday, April 30 th , 2025
2024-2025 CDSBEO Special Education Funding Expenditures	Wednesday, May 28 th , 2025
Final Annual Report Review	Monday, June 2 nd , 2025