
Special Education Advisory Committee Meeting Minutes

Wednesday, September 25th, 2024
Kemptville Board Office (Greg McNally Board Room) or Microsoft Teams
5:01pm – 6:05pm

SEAC Members & Quorum Tracking

SEAC Members	September 25 th , 2024
Donna Nielsen (Chair) <i>CDSBEO Trustee</i>	Present
Karen McAllister <i>CDSBEO Trustee</i>	Present
Tom Jordan <i>Family and Children's Services of Lanark, Leeds and Grenville</i>	Present
Susie Trotter <i>Child and Youth Mental Health Services, Cornwall Community Hospital</i>	x
Anna Lafrance <i>Easter Seals</i>	x
SEAC Member Alternates	
Cathie Knapp-Fisher <i>Family and Children's Services of Lanark, Leeds and Grenville</i>	x
Sue Wilson <i>CDSBEO Trustee, Alternate</i>	Present
Board Resource Staff	
Brent Bovaird <i>Superintendent of School Effectiveness</i>	Present
Angela McNamee <i>Principal of Special Education</i>	Present
Sarah Price <i>Administrative Assistant to Superintendent Bovaird</i>	Present
SEAC Quorum	3/5 – Quorum Achieved

1. Welcome, Introductions and Roll Call

2. Land Acknowledgement & Opening Prayer

Principal Angie McNamee acknowledged the land and led the group in opening prayer.

3. Approval of Agenda

Chair Donna Nielsen added the following walk on items to the agenda to be presented under New Business.

- Amendment to the previous nomination of Marie-Josée Menard to represent the United Counties of SD&G CAS.
- Nomination of Tracy Mertz to represent Rural FASD Support Network.

Moved by: Tom Jordan **Carried**

4. Receiving of approved minutes from Wednesday, August 28th, SEAC Meeting.

Minutes from the August 28th, 2024, meeting were electronically approved on September 6th. Chair Donna Nielsen asked for a motion to approve the minutes as distributed.

Moved by: Karen McAllister **Carried**

5. 2025-2030 Multi-Year Strategic Plan Timeline – Director Laurie Corrigan

Director Laurie Corrigan presented on how the Catholic District School Board of Eastern Ontario will be undertaking a Synodal Path to develop the 2025-2030 Multi-Year Strategic Plan. The 2025-2030 Multi-Year Strategic Plan will set the direction of the board, safeguard our schools, and ensure we remain a caring, equitable, innovative, and flexible space for all.

6. Association Updates

Family and Children's Services of Lanark, Leeds & Grenville – Tom Jordan

FCSSLG is partnering with the Health Unit to offer informal gatherings where information is shared on a variety of topics for children ages 0-6.

- Sept 5/24 – Keys to Caregiving #3 – Infant Cues
- Sept 12/24 – Keys to Caregiving #4 – State Modulation
- Sept 19/24 – Keys to Caregiving #5 – Feeding
- Sept 26/24 – Car Seat Safety

FCSSLG summarized how they will be promoting and supporting the following events

- Take Back the Night Marches
 - o Sept 12th at Carleton Place Town Hall, beginning at 6:00pm
 - o Sept 20th at Hardy Park in Brockville, beginning at 5:00pm
- National Child Protection Week – First week of September
- National Truth and Reconciliation Day – Sept 30th
- Reconciliation through Art Event – Sept 30th
 - o An all-day event in Almonte (8:00am – 8:00pm) at Mississippi Valley Textile Museum in Almonte
 - o Art Exhibition, Workshops & Storytelling, School Presentations and more
- Youth Group Drumming Circle
 - o As of October, first Thursday of Every Month at Rideau Community Health Services in Smiths Falls from 3:30 – 5:30pm for ages 12-23

7. Special Education Department Update – Angie McNamee, Principal of Special Education

The department is continuing to gather Student Incidence Program (SIP) 2023-24 data for submission to the Ministry of Education. The ABA team's model of service delivery, referral and consent requirements, was shared with Principals on September 18th.

Behavior Management System (BMS) Training:

CDSBEO BMS trainers will conduct in-person practitioner training for all Principals and Vice-Principals at the end of September and early October. The BMS Practitioner Training program, developed by OESC and the Ontario Ministry of Education, addresses the need for an effective and cost-efficient behavioral intervention program tailored to school settings.

Reading Intervention Teachers (RITs):

RITs are training school staff on facilitating the rollout of the Acadience reading screening for all second-year kindergarten to grade 2 students. The goal is to complete the first round of screening by the end of November.

IEP and IPRC Workshops:

Special Education Consultants are providing voluntary virtual training for Special Education Resource Teachers and Special Education Classroom Teachers on the Special Education module in Aspen and IEP writing. This training is in preparation for the October 16th IEP deadline.

8. New Business

a. Membership Nomination and Approval Process

Superintendent Brent Bovaird provided an update on the membership recruitment and member approval process.

b. Nomination Amendment: Marie-Josée Menard, The United Counties of SD&G CAS

Motion

To accept Marie-Josée Menard's nomination as a member at large representing The United Counties of SD&G CAS

Moved by: Tom Jordan Carried

c. Nomination: Tracy Mertz, Rural FASD Support Network

Motion

To accept Tracy Mertz's nomination as a local association member representing Rural FASD Support Network.

Moved by: Karen McAllister Carried

9. Correspondence Received

a. MACSE Collaboration Template – Oct 2024

Review and collaboration of the Minister's Advisory Council on Special Education (MACSE) form to be submitted to MACSE in October.

10. Motion to Excuse Regrets Received

Susie Trotter, Child and Youth Mental Health Services, Cornwall Community Hospital
Anna Lafrance, Easter Seals

Moved by: Tom Jordan Carried

11. Next SEAC Meeting – Wednesday, October 30th, 2024 at 5:00pm

The presentation for this meeting will be on Empower Reading.

12. Closing Prayer

Principal Angie McNamee led the group in closing prayer.

13. Motion to Adjourn the Meeting

Moved by: Tom Jordan

Carried

Topics for Presentations for 2024-2025 school year:

TOPIC	DATE
Reading Intervention & Supporting Student Gains	Wednesday, August 28 th , 2024
2025-2030 Multi-Year Strategic Plan Timeline	Wednesday, September 25 th , 2024
Empower Reading	Wednesday, October 30 th , 2024
Inspiring Behaviour Change: Making a Difference Each Day	Wednesday, November 27 th , 2024
Supporting Students who are Deaf and Hard of Hearing	Wednesday, January 29 th , 2025
Mental Health and Supports	Wednesday, February 26 th , 2025
Making Math Count	Wednesday, March 26 th , 2025
LD at School with Martin Smit	Wednesday, April 30 th , 2025
2024-2025 CDSBEO Special Education Funding Expenditures	Wednesday, May 28 th , 2025
Final Annual Report Review	Monday, June 2 nd , 2025