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## Special Education Advisory Committee Meeting Minutes

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Wednesday, November 27<sup>th</sup>, 2024 (Meeting 2)  
5:30 - 5:40pm

### SEAC Members & Quorum Tracking

SEAC Members	November 27 <sup>th</sup> , 2024
<b>Donna Nielsen (Chair)</b> <i>CDSBEO Trustee</i>	Present
<b>Karen McAllister</b> <i>CDSBEO Trustee</i>	Present
<b>Tom Jordan</b> <i>Family and Children's Services of Lanark, Leeds and Grenville</i>	Present
<b>Susie Trotter</b> <i>Child and Youth Mental Health Services, Cornwall Community Hospital</i>	Present
<b>Anna Lafrance</b> <i>Easter Seals</i>	Present
<b>Tracy Mertz</b> <i>Rural FASD Support Network</i>	Present
<b>Marie-Josée Menard</b> <i>The United Counties of SD&amp;G CAS</i>	X
<b>Christina Lord</b> <i>Epilepsy South Eastern Ontario</i>	X
SEAC Member Alternates	
<b>Cathie Knapp-Fisher</b> <i>Family and Children's Services of Lanark, Leeds and Grenville</i>	X
<b>Sue Wilson</b> <i>CDSBEO Trustee, Alternate</i>	Present
<b>Judith Peak</b> <i>Rural FASD Support Network, Alternate</i>	X
<b>Nicki Hughes</b> <i>Epilepsy South Eastern Ontario, Alternate</i>	Present
Board Resource Staff	
<b>Brent Bovaird</b> <i>Superintendent of School Effectiveness</i>	Present
<b>Angela McNamee</b> <i>Principal of Special Education</i>	Present
<b>Sarah Price</b> <i>Administrative Assistant to Superintendent Bovaird</i>	Present
<b>SEAC Quorum</b>	<b>7/8 – Quorum Achieved</b>

## 1. Approval of Agenda

Chair Donna Nielsen asked for a motion to approve the agenda as presented.

**Moved by: Karen McAllister**

**Carried**

## 2. Association Updates

### Rural FASD Support Network – Tracy Mertz

- October 2024 Summary
  - October Caregivers Meeting featured Jessica Danielle, a communicative disorder assistant at Wellington Kids and Shannon Butt who presented on her Anchor Program. The Anchor Program is aimed at youth with FASD transitioning into adulthood to our Youth Group. Shannon will continue to present her program to our youth for the next several months alongside the Caregiver Meetings.
- November 2024 Update
  - November Caregivers Meeting will feature co-speakers Ryan Billing and Carrie Onstein from Career Services of Brockville. Our monthly Caregiver Meetings have on-site childcare and are held on the third Saturday of each month at 7 Beech Street in Smiths Falls.
  - November 14<sup>th</sup> – Virtual session of Mental Health First Aid Training. The training was very successful with individuals, people from Rideau Community Health Services, people from Algonquin College and people from Quinte Health participated
  - Through the Lanark County Situation Table, Rural FASD responded to recent local events with a Community Safety Planning Table.
  - Rural FASD is in the planning stages of several 2025 events around FASD awareness and fundraising.
- If you or someone in your community suspects a youth could have this diagnosis of FASD, please reach out to Judith ([pc@ruralfasd.ca](mailto:pc@ruralfasd.ca)) so she might assist in supporting this individual and their caregivers.

## 3. Department Update – **Angie McNamee, Principal of Special Education**

- The Mini Courses Program (MCP) will return at the end of May 2025, offering around 70 Grade 8-11 students the chance to engage in a week-long program of their choice at either, the University of Ottawa or Carleton University. We plan to begin the initial stages of this initiative by January 2025.
- The head psychologist of CDSBEO is conducting Mental Health First Aid training for all administrators over the next two months. This training is designed to enhance mental health literacy and equip participants with the skills and knowledge needed to assist others in managing potential or emerging mental health issues.

- In response to the recommendations from the Ontario Human Rights Commission, the Special Education department will be conducting an IEP audit at each school. The focus will be on ensuring that instructional intervention planning and implementation play a central role in advancing students' learning.
- The Special Education, Math, and Curriculum departments have collaborated to launch the Leaps and Bounds Math intervention program, along with a tier 2/3 Corrective Reading program, in all schools. Administrators, SERTs, and classroom teachers will receive training in the coming months.
- These are exciting initiatives as we are following the same model with the Structured Literacy - UFLI intervention program. CDSBEO is ensuring our students have the intervention programming necessary to move forward successfully.

#### 4. Correspondence Received

- a. Limestone District School Board SEAC letter to Registrar & CEO of Ontario College of Teachers
- b. MACSE Meeting Highlights – June 2024
- c. MACSE Annual Report 2023-2024
- d. MACSE EQAO Update – November 2024
- e. MACSE Ontario Autism Program Update
- f. MACSE Kindergarten Curriculum Update – November 2024

The correspondence received was distributed via email to committee members for their reference.

#### 5. Motion to Excuse Regrets Received

Christina Lord, Representative of Epilepsy South Eastern Ontario, notified of her absence via email November 27, 2024.

##### Motion

To approve Christina's absence with her alternate Nicki Hughes attending in her place.

Marie-Josée Menard, Representative of The United Counties of SD&G CAS was absent without notification

##### Motion

To approve Marie-Josée's absence for the November 27, 2024 SEAC meeting.

**Moved by: Tracy Mertz**

***Carried***

#### 6. Next SEAC Meeting – Wednesday, January 29, 2025 at 5:00pm

The presentation for this meeting will be "Supporting Students who are Deaf and Hard of Hearing".

#### 7. Closing Prayer

#### 8. Motion to Adjourn Meeting

**Moved by: Susie Trotter**

***Carried***

**Topics for Presentations for 2024-2025 school year:**

<b>TOPIC</b>	<b>DATE</b>
<b>Reading Intervention &amp; Supporting Student Gains</b>	<b>Wednesday, August 28<sup>th</sup>, 2024</b>
<b>2025-2030 Multi-Year Strategic Plan Timeline</b>	<b>Wednesday, September 25<sup>th</sup>, 2024</b>
<b>Empower Reading</b>	<b>Wednesday, October 30<sup>th</sup>, 2024</b>
<b>Inspiring Behaviour Change: Making a Difference Each Day</b>	<b>Wednesday, November 27<sup>th</sup>, 2024</b>
<b>Supporting Students who are Deaf and Hard of Hearing</b>	<b>Wednesday, January 29<sup>th</sup>, 2025</b>
<b>Mental Health and Supports</b>	<b>Wednesday, February 26<sup>th</sup>, 2025</b>
<b>Making Math Count</b>	<b>Wednesday, March 26<sup>th</sup>, 2025</b>
<b>LD at School with Martin Smit</b>	<b>Wednesday, April 30<sup>th</sup>, 2025</b>
<b>2024-2025 CDSBEO Special Education Funding Expenditures</b>	<b>Wednesday, May 28<sup>th</sup>, 2025</b>
<b>Final Annual Report Review</b>	<b>Monday, June 2<sup>nd</sup>, 2025</b>