CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

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Appendix D – Timelines Modified Accommodation Review Process (Minimum Timelines – Approx. 60 business days)

Action	By Whom	When
Preparation of Initial Staff Report	Board Administration	Discretion
Presentation of Initial Staff Report	Board Administration	Discretion
Board Decision to conduct a Modified Accommodation Review Process	Board of Trustees	Discretion – as a result of approval of the Initial Staff Report
Municipality and community partner notice of Board Decision to conduct a Modified Accommodation Review Process	Chief Executive Officer (CEO)	Within 5 business days of Trustees' decision to conduct a Modified Accommodation Process
Notices provided of first public meeting (at least 1 public meeting required)	Chief Executive Officer (CEO)	At least 30 business days prior to the first meeting, commencing on the date of Board approval to conduct a Modified Accommodation Review.
Final Staff Report and recommendations to the Board, posted publicly	Chief Executive Officer (CEO)	No fewer than 10 business days after the final public meeting
Meeting for public delegations	Chief Executive Officer (CEO)	No fewer than 10 business days after the posting of the Final Staff Report
Board meeting to consider recommendations	Board of Trustees	No fewer than 10 business days after the public delegations are held
Decision of the Board of Trustees to become effective	Board of Trustees	June 30 of the school year recommended in reports