CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

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Appendix D – Holding Areas

1. To address rapidly changing enrolment and accommodation needs, Holding Areas and Holding Schools may be implemented as interim measures. The Director of Education and/or Superintendent of Business may:

    - Recommend Holding Areas and Holding Schools for approval through a Report to the Board of Trustees.
    - Establish Holding Areas in exceptional circumstances, with details reported to the Board of Trustees.

2. At a minimum, the Report will outline:

    - The impact of the Holding Area on the proposed Holding School(s).
    - Temporary accommodation measures required (e.g. portable classrooms).
    - Program space suitability for existing and projected enrolment.
    - Development status and enrolment trends within the Holding Area(s).
    - Relevant mapping identifying the school(s) and Holding Area(s) involved.

3. As part of the implementation of Holding Areas and Holding Schools, the following directives may apply to students residing in designated Holding Zones:

    - New kindergarten registrants may be directed to attend designated Holding School(s).
    - Other new registrants may be directed to attend Holding School(s).
    - Existing students in certain grades or optional programs may be directed to attend a Holding School(s).

4. Where there are no current students and no new enrolments are anticipated in the upcoming school year, future Holding Areas may be designated as "To be Designated" and will be reviewed annually to assess enrolment projections and potential boundary designations.

5. The establishment or dissolution of a Holding Area is subject to approval by the Board of Trustees. Trustees may either approve the recommendations presented in the Report or request Board staff to develop alternative options for future consideration.

6. Urgent situations, such as critical enrolment pressures, may require immediate action by the Director of Education in consultation with the Superintendent of Business. In exceptional circumstances where authority is exercised, the Director of Education or designate will submit a report to the Board of Trustees detailing the urgent or critical student enrolment pressures outlining any transitional measures or long-term plans for permanent student accommodation. Any Holding Areas established under these circumstances will be presented to the Board of Trustees for their information.