CATHOLIC DISTRICT SCHOOL BOARD OF EASTERN ONTARIO

2755 Highway 43, Kemptville, Ontario K0G 1J0
phone: 613-258-7757 toll free: 1-800-443-4562
www.cdsbeo.on.ca

Student Use of Guide Dogs and Service Animals

Appendix A – Application for Guide Dog/Service Dog/Autism Dog/Service Animal

This Form is to be submitted to the School Principal:

School:
Grade:
Student Name:
Address:
Home Phone Number:
Cell Phone Number:
The Guide Dog/Service Dog/Autism Dog/Service Animal is Accredited by: ☐ International Guide Dog Federation **or** ☐ Assistance Dogs International **or** ☐ Approved candidate member of Assistance Dogs International **or** ☐ The trainer can attest to compliance with the Meghan Search and Rescue Standard in Support of Accessibility. Name of Accreditor: _____

Supporting Documentation

- Please include a copy of the following supporting documents:
  ☐ Description of the services provided by the Autism Dog/Guide Dog/Service Dog/Service Animal to the student, and how those services will accommodate the student's needs.
  ☐ Assessment report with diagnosis and accommodation to be provided.
  ☐ IEP, psychological, occupational therapy, physical therapy, functional behaviour, and/or orientation and mobility assessments.
  ☐ A letter confirming that the trainer will attend the Catholic School Council Meeting to provide a presentation and respond to questions from the school community.

Disability-Related Needs to be Accommodated by Guide Dog/Service Dog/Autism Dog/Service Animal

- Please attach a copy of the assessment report from a registered pediatrician, psychologist, psychiatrist, optometrist or audiologist containing the student's diagnosis which describes in detail the disability-related learning needs or acts of daily living to be accommodated and how the Guide Dog/Service Dog/Autism Dog/Service Animal will provide accommodation in a school

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setting.

☐ A copy of the signed assessment report has been provided in the application and is signed by the registered pediatrician, psychologist, psychiatrist, optometrist or audiologist.

Municipal License

- Municipal licenses are required for your Guide Dog/Service Dog/Autism Dog/Service Animal.

☐ A copy of the Municipal license **(within 12 months)** has been provided and an updated copy will be submitted annually.

Veterinary Certificate

- Veterinary Certificates must be issued from a veterinarian qualified to practice veterinary medicine in the Province of Ontario (confirmation to be updated annually) attesting to:
  - The breed of dog, age of dog and that the dog is an adult.
  - The dog does not have a disease or illness that might pose a risk to humans.
  - The dog has received all required vaccinations.
  - The dog is in good health to assist the student.

☐ A copy of the Veterinary Certificate has been provided and is not more than **3 months old.**

Certificate of Training

- Please attach a copy of the certificate, not more than **6 months old**, confirming the Guide Dog/Service Dog/Autism Dog/Service Animal's training by a training organization accredited by the International Guide Dog Federation or Assistance Dogs International, an approved candidate member of Assistance Dogs International or an attestation of compliance with the MSAR standard for training, as defined in the Student Use of Guide Dogs and Service Animal's Procedure.
- Please attach a copy of the certificate, not more than **6 months old**, confirming the student Handler's training by an accredited training organization by the International Guide Dog Federation or Assistance Dogs International or an approved candidate member of Assistance Dogs International or an attestation of compliance with the MSAR standard for training, as defined in the Use of Service Animal's by Students Procedure.

☐ Both certificates are not more than 6 months old and copies have been provided to the school.

Student NOT the Handler

Where the student is not the Handler, please describe below what, if any, responsibilities the student is capable of performing independently and the responsibilities you wish to have assumed by a school staff member.

_____

_____

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☐ I acknowledge that all costs related to the Guide Dog/Service Dog/Autism Dog/Service Animal are my responsibility.

Insurance

Pursuant to *Dog Owners' Liability Act,* RSO 1990, c.D16, the owner of a dog is responsible for any injury or death caused by the dog. Please attach a certificate of home or contents insurance. Where the dog is owned by a registered charity, please provide a letter from the registered charity confirming their ownership of the dog and proof of insurance, not more than **3 months old**.

☐ The certificate of insurance and/or letter from the registered charity confirming ownership and proof of insurance has been included in the application.

Original Documentation – OSR
Copies of Documentation – Family of Schools Superintendent, Superintendent of Special Education

Personal information of the student and parent/guardian is being collected by the Catholic District School Board of Eastern Ontario in accordance with the Municipal Freedom of Information and Protection of Privacy Act to be used to provide education services pursuant to the Education Act s.170(1)7 and PPM 163 and the Human Rights Code, s.1.