

Appendix A

Delegation of Authority - School List

In preparation for the new school year, in September, Principals will ensure that a list of three to five staff members including the Vice-Principal (if applicable), in order of delegated authority. Schools larger than 400 pupils will name five staff members. Please fill out the form below and submit to Mandy.Clendinning@cdsbeo.on.ca.

School Name: _____

Principal Name: _____

Vice-Principal Name (if applicable): _____

Please list your staff members as well as their contact information.

Delegation of Authority - List of Teachers

Staff Name	Contact Information

Principal

Vice-Principal
(If Applicable)

This document is to be kept at the school for the school year, a copy will also be kept with the HR Department at the Board Office.