



CATHOLIC DISTRICT SCHOOL
BOARD OF EASTERN ONTARIO

DEPARTMENT OF HUMAN RESOURCES

2755 Highway 43, Kemptville, Ontario K0G 1J0
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hr@cdsbeo.on.ca

Appendix C

TEACHER-IN-CHARGE FORM

*To be completed and returned to Peter Oostrom, Assistant Manager of Human Resources,
Peter.Oostrom@cdsbeo.on.ca.*

Month: _____ School: _____

Name of Teacher-In-Charge: _____

Date(s):

_____ am/pm	_____ am/pm	_____ am/pm
_____ am/pm	_____ am/pm	_____ am/pm
_____ am/pm	_____ am/pm	_____ am/pm
_____ am/pm	_____ am/pm	_____ am/pm

TOTAL NUMBER OF DAY(S): _____

Teacher-In-Charge: _____
(signature)

Principal: _____
(signature)

Date: _____