

Minutes of the Policy Committee Meeting Held on Tuesday, June 4, 2024

Greg McNally Boardroom, Kemptville

PUBLIC SESSION

ATTENDANCE

Board Members

Present: Karen McAllister, Chair (Vice-Chair of the Board)
Christopher Cummings
Brent Laton
Donna Nielsen
Karen Torrie-Racine
Sue Wilson (Chair of the Board)
Chloe Finner, Student Trustee
Brooke Guindon, Associate Student Trustee

Absent: Jennifer Cooney

Administration:

Present: Laurie Corrigan, Director of Education
Norma McDonald, Superintendent of School Effectiveness
Tracy O'Brien, Superintendent of School Effectiveness

Recorder: Judith Bériault, Executive Assistant to the Director

Others: Amber LaBerge, Communications Lead

A. OPENING PRAYER:

The meeting opened at 5:28 p.m. with the reciting of a prayer.

B. AMENDMENT TO AND APPROVAL OF AGENDA:

CUMMINGS

"That the Policy Committee approve the agenda of the Policy Committee Meeting of June 4, 2024, as presented."

Carried.

C. APPROVAL OF MINUTES:

C.1 Minutes of the Policy Committee Meeting held on May 7, 2024

LATON

"That the Policy Committee approve the minutes of the Policy Committee Meeting held on May 7, 2024, as presented."

Carried.

D. ADMINISTRATIVE PROCEDURES:

D.1 New Administrative Procedure ***217 Legacy Projects and Parish/Diocesan Partnerships*** was created to support the implementation of legacy projects with diocesan/parish partners that are compatible with the Catholic District School Board of Eastern Ontario's mandate and Multi-Year Strategic Plan.

Superintendent McDonald shared a summary of the new administrative procedure, and the steps involved when legacy projects are presented.

WILSON

"That the new Administrative Procedure 217 Legacy Projects and Parish/Diocesan Partnerships be received."

Carried.

D.2 New Administrative Procedure ***739 Student Injury Prevention*** was created to ensure staff take every reasonable precaution to provide a safe and healthy learning environment for students, and that practices and procedures are in place to reduce the risk of injury to students.

Superintendent O'Brien shared a summary of the new administrative procedure and its origin. This administrative procedure will bring all safety guidelines together in one place. Resources are still in draft format, but they should be available in fall 2024.

CUMMINGS

"That the new Administrative Procedure 739 Student Injury Prevention be received."

Carried.

E. DIRECTIONAL POLICIES AND BY-LAWS – Nil

F. FUTURE AGENDA ITEMS:

- F.1 Access & Trespassing
- F.2 School Generated Funds
- F.3 Equity & Inclusive Education
- F.4 Purchasing Requirements

G. CLOSING PRAYER

H. ADJOURNMENT

TORRIE-RACINE

"That the Policy Committee Meeting of June 4, 2024, be adjourned."

Carried

Adjourned at 5:42 p.m.