

## **Minutes of the Policy Committee Meeting Held on Tuesday, May 7, 2024**

Greg McNally Boardroom, Kemptville

### **PUBLIC SESSION**

#### **ATTENDANCE**

##### Board Members

Present: Karen McAllister, Chair (Vice-Chair of the Board)  
Jennifer Cooney  
Brent Laton  
Donna Nielsen  
Karen Torrie-Racine  
Sue Wilson (Chair of the Board)  
Chloe Finner, Student Trustee  
Brooke Guindon, Associate Student Trustee

Absent: Christopher Cummings

##### Administration:

Present: Laurie Corrigan, Director of Education  
Brent Bovaird, Superintendent of School Effectiveness  
Dawn Finnegan, Superintendent of School Effectiveness

Recorder: Judith Bériault, Executive Assistant to the Director

Others: Amber LaBerge, Communications Lead

#### **A. OPENING PRAYER:**

The meeting opened at 7:12 p.m. with the reciting of a prayer.

#### **B. AMENDMENT TO AND APPROVAL OF AGENDA:**

**NIELSEN**

"That the Policy Committee approve the agenda of the Policy Committee Meeting of May 7, 2024, as presented."

Carried.

**C. APPROVAL OF MINUTES:**

**C.1** Minutes of the Policy Committee Meeting held on April 2, 2024

**COONEY**

"That the Policy Committee approve the minutes of the Policy Committee Meeting held on April 2, 2024, as presented."

Carried.

**D. ADMINISTRATIVE PROCEDURES:**

**D.1** Administrative Procedure ***B2:4 Suspension, Expulsion, Appeal and Programs*** was amended based on an internal review of the procedure by Executive Council.

Superintendent Bovaird provided a summary of the updated procedure, which is an extension to the previously updated procedure, Progressive Discipline. The procedure is in line with the Education Act.

**LATON**

"That the amended Administrative Procedure ***414 Suspension, Expulsion, Appeal and Programs*** be received."

Carried.

**D.2** Administrative Procedure ***B2:14 Delegation of Authority*** was amended based on an internal review of the procedure by Executive Council.

Superintendent Bovaird worked with the Human Resources department to update the procedure and clearly outline the expectations when a Principal is away from their school.

**NIELSEN**

“That the amended Administrative Procedure **422 Delegation of Authority** be received.”

Carried.

**E. DIRECTIONAL POLICIES AND BY-LAWS**

**D.4** Directional Policy **F1 Communications Systems** was amended based on an internal review of the policy by Executive Council.

Amber LaBerge provided a summary of the updated procedure and the references used to update the policy.

**NIELSEN**

“That the amended Directional Policy **1000 Positive Communications** be received.”

Carried.

**F. FUTURE AGENDA ITEMS:**

- F.1** Access & Trespassing
- F.2** School Generated Funds
- F.3** Equity & Inclusive Education
- F.4** Student Injury Prevention

**G. CLOSING PRAYER**

**H. ADJOURNMENT**

**WILSON**

“That the Policy Committee Meeting of May 7, 2024, be adjourned.”

Carried

Adjourned at 7:33 p.m.