

## PROFESSIONAL ACTIVITY DAY TUESDAY, SEPTEMBER 3rd, 2024 AGENDA

All CDSBEO Elementary and Secondary School staff will participate in both morning and afternoon sessions: [School Directory – Catholic District School Board of Eastern Ontario – CDSBEO](#)

### MORNING

- Topic:** Welcome, Land Acknowledgement, Prayer Service & Staff Meeting  
**Time:** 1 hour and 15 minutes  
**Format:** Slide Presentation to Whole Group  
**Entity Hosting:** CDSBEO Religious Education & Family Life Department  
**Presenters:** Principal, Vice-Principal, Chaplain/Faith Ambassador  
**Method of Learning:** Multi-Media Resources and Active and Collaborative Learning

**Description:** Staff will review essential items connected to school start-up, including Health and Safety protocols, current Policy Program Memorandums including the Provincial Code of Conduct, Special Education, Curriculum, Equity and Inclusion, Technology, and other relevant areas.

- Topic:** School Safety & Violence Prevention  
**Time:** 1.5 hours  
**Format:** Online Training Modules  
**Entity Hosting:** CDSBEO School Board – Vector Solutions Platform  
**Presenters:** Vector Solution Module Commentators  
**Method of Learning:** Multi-Media Resources

**Description:** Staff will participate in professional development on items related to student well-being, school safety and violence prevention. Topics to be covered include Anti-Sex Trafficking, Duty to Report, Workplace Violence Prevention, and Concussion Awareness.

**Resources Used:** [Policy/Program Memorandum 166 - Anti-Sex Trafficking](#)  
[Anti-Sex Trafficking School Board Protocol \(cdsbeo.on.ca\)](#)  
[Policy/Program Memorandum 9 Duty to Report Children in Need of Protection 402-Duty to Report.pdf \(cdsbeo.on.ca\)](#)  
[802-Workplace Violence Prevention.pdf \(cdsbeo.on.ca\)](#)  
[B1-9 Concussion Administrative Procedure](#)  
[CDSBEO Concussion Handbook](#)

### LUNCH (40 minutes)

*Educating and inspiring... heart, mind, body, and soul!*

## AFTERNOON

- Topic:** Professional Boundaries, Electronic Communication and Social Media, Sexual Misconduct, and Duty to Report

**Time:** 75 minutes

**Format:** Live Online Presentation-Principals gather staff in a common space to view together

**Entity Hosting:** Ontario College of Teachers

**Presenters:** Patrick Winter - Senior Intake Officer  
Frédérique Arbour – Bilingual Senior Investigator

**Method of Learning:** Active and Collaborative Learning

**Resources Used:** [Professional Advisories | Ontario College of Teachers \(oct.ca\)](#)  
[Maintaining Professionalism – Use of Electronic Communication and Social Media](#)  
[Professional Boundaries - Professional Advisory \(oct.ca\)](#)  
[Professional Misconduct of a Sexual Nature - Professional Advisory \(oct.ca\)](#)  
[Duty to Report - Professional Advisory \(oct.ca\)](#)

**Description:** The Ontario College of Teachers will provide a live online presentation to all school staff focusing on Professional Boundaries, Electronic Communication and Social Media, Sexual Misconduct, and Duty to Report.

- Topic:** School Safety & Violence Prevention

**Time:** 1 hour

**Format:** Online Training Modules

**Entity Hosting:** CDSBEO School Board – Vector Solutions Platform

**Presenters:** Vector Solution Module Commentators

**Method of Learning:** Multi-Media Resources

**Resources Used:** [Occupational Health and Safety Act \(OHS\) | ontario.ca](#)  
[703-Occupational-Health-Safety.pdf \(cdsbeo.on.ca\)](#)  
[Policy/Program Memorandum 161 - Supporting children and students with prevalent medical conditions in Schools](#)  
[Workplace Hazardous Materials Information System \(WHMIS\) | ontario.ca](#)

**Description:** Staff will receive professional development on items related to student well-being, school safety and violence prevention. Topics to be covered include Emergency Procedures, Accident Reporting, the Occupational Health and Safety Act, PPM 161 – Supporting Students with Prevalent Medical Conditions (Anaphylaxis, Asthma, Diabetes and Epilepsy) and Workplace Hazardous Management Information System (WHMIS) Training.

- **Topic:** **Staff Feedback Survey**  
**Time:** **5 minutes**  
**Format:** **Online Survey**  
**Entity Hosting:** **CDSBEO School Board**

**Description:** All staff are required to complete a PA Day Feedback Survey as per Ministry of Education Guidelines.

**END OF DAY**