

Minutes of the Governance Committee Meeting Held on Tuesday, October 1, 2024

Greg McNally Boardroom, Kemptville

PUBLIC SESSION

A. OPENING

Meeting was called to order at 4:30 p.m.

A.1 Territorial Acknowledgement; Trustee Torrie-Racine

A.2 Opening Prayer; Student Trustee Guindon

B. ROLL CALL

B.1 Board Members

Present: Sue Wilson, Chair
Karen McAllister, Vice-Chair
Jennifer Cooney
Christopher Cummings
Brent Laton
Donna Nielsen
Karen Torrie-Racine
Brooke Guindon, Student Trustee
Junior Malunda, Associate Student Trustee

B.2 Senior Board Officials

Present: Laurie Corrigan, Director of Education
Ashley Hutchinson, Superintendent of Business/Treasurer
Brent Bovaird, Superintendent of School Effectiveness
Dawn Finnegan, Superintendent of School Effectiveness
Heather Gerber, Superintendent of School Effectiveness
Julia Graydon, Superintendent of School Effectiveness

Tracy O'Brien, Superintendent of School Effectiveness

B.3 Recorder: Judith Bériault, Executive Assistant

B.4 Others: Amber LaBerge, Communications Lead

C. AMENDMENT TO AND APPROVAL OF AGENDA

COONEY

"That the Governance Committee approve the agenda of the Governance Committee Meeting of October 1, 2024, as presented."

Carried.

D. DECLARATION OF PECUNIARY CONFLICT OF INTEREST – Nil

E. APPROVAL OF MINUTES

TORRIE-RACINE

"That the Governance Committee approve the minutes of the Governance Committee Meeting held on June 4, 2024, as presented."

Carried.

F. RECOMMENDED ACTION ITEMS/PRESENTATIONS

F.1 2024-2025 OCSTA Membership Fees & FACE Levy; Superintendent Hutchinson

McALLISTER

"That the Board approve the payment of the invoice for the 2024-2025 OCSTA Membership Fees & FACE Levy."

Carried.

F.2 Invoice for Core Education Funding for Central Bargaining – 2024-2025; Superintendent Hutchinson

NIELSEN

"That the Board approve the payment of the invoice from OCSTA for the

Core Education Funding for Central Bargaining – 2024-2025.”

Carried.

G. INFORMATION ITEMS

G.1 Enrolment Projections; Superintendent Hutchinson

Superintendent Hutchinson presented the 2024-2025 Enrolment Projections, from the end of September 2024. Enrolment has increased by 2%, mainly in the JK & SK grades. Primary Class Size Compliance was reported to the Ministry of Education and at least 90% of all primary classes have 20 or less students. The next enrolment reporting period will be presented to the Board of Trustees in December.

G.2 Occupational Health & Safety; Superintendent Finnegan

Superintendent Finnegan presented an Occupational Health & Safety update; including Joint Health & Safety Committee objectives, accident and injury prevention training, MLITSD audits performed in the 2023-2024 school year, and a summary of updated Health & Safety administrative procedures. She concluded with a summary of the 2022-2023 SBCI Report, reporting numbers and causes of CDSBEO incidents compared to the province.

H. CLOSING PRAYER

I. ADJOURNMENT

LATON

“That the Governance Committee Meeting of October 1, 2024, be adjourned.”

Carried.

Adjourned at 4:50 p.m.