

Minutes of the Governance Committee Meeting Held on Tuesday, November 5, 2024

Greg McNally Boardroom, Kemptville and via Teams

PUBLIC SESSION

A. OPENING

Meeting was called to order at 4:58 p.m.

A.1 Territorial Acknowledgement; Associate Student Trustee Malunda

A.2 Opening Prayer; Trustee Cooney

B. ROLL CALL

B.1 Board Members

Present: Sue Wilson, Chair
Karen McAllister, Vice-Chair
Jennifer Cooney
Christopher Cummings
Brent Laton
Donna Nielsen (via Teams)
Karen Torrie-Racine
Junior Malunda, Associate Student Trustee

Absent: Brooke Guindon, Student Trustee

B.2 Senior Board Officials

Present: Laurie Corrigan, Director of Education
Ashley Hutchinson, Superintendent of Business/Treasurer
Brent Bovaird, Superintendent of School Effectiveness
Dawn Finnegan, Superintendent of School Effectiveness
Heather Gerber, Superintendent of School Effectiveness

Julia Graydon, Superintendent of School Effectiveness
Tracy O'Brien, Superintendent of School Effectiveness

B.3 Recorder: Judith Bériault, Executive Assistant

B.4 Others: Amber LaBerge, Communications Lead
Paul Mesman, Manager of Plant & Maintenance

C. AMENDMENT TO AND APPROVAL OF AGENDA

Trustee Laton requested a revision under the following agenda item;

F.2 Financial Disclosure & Transparency

TORRIE-RACINE

"That the Governance Committee approve the agenda of the Governance Committee Meeting of November 5, 2024, as amended."

Carried.

D. DECLARATION OF PECUNIARY CONFLICT OF INTEREST – Nil

E. APPROVAL OF MINUTES

McALLISTER

"That the Governance Committee approve the minutes of the Governance Committee Meeting held on October 1, 2024, as presented."

Carried.

F. RECOMMENDED ACTION ITEMS/PRESENTATIONS

F.1 Capital Priorities Projects Update; Superintendent Hutchinson

Superintendent Hutchinson introduced Paul Mesman, Manager of Plant & Maintenance, who provided an update to the Board of Trustees on the four capital priorities projects. The four projects include renovations and additions to St. Mother Teresa CS, St. Thomas Aquinas CHS, Notre Dame CHS and St. Gregory CS. Paul introduced the project team members and next steps. The next update to the Board of Trustees will be in Spring 2025.

F.2 Financial Disclosure & Transparency

Trustee Laton communicated that prior to this Board's term of office, the Board of Trustees used to receive the monthly CDSBEO cheque register and Bid Summaries, as part of the Board of Trustees meeting packages. While there are procedures in place to approve all cheques and expenditures, Trustee Laton requested the monthly cheque register and Bid Summaries be shared with the Board of Trustees through a secure Teams channel.

LATON

"That the Governance Committee receive as information as part of the monthly meeting package, the CDSBEO monthly cheque register and bid summaries, through a secure Teams channel."

Carried.

G. INFORMATION ITEMS

G.1 2025 AGM Resolutions

Chair Wilson reviewed the 2025 AGM Resolution package from OCSTA. Chair Wilson requested feedback from Board of Trustees for further resolutions to be brought forward. No further action is required.

G.2 Correspondence to/from the Archdiocese of Kingston

Correspondence from the Archdiocese of Kingston regarding a donation to local organizations to support Catholic school nutrition programs was reviewed. Trustees appreciated the donation and asked for information about the distribution.

H. CLOSING PRAYER

I. ADJOURNMENT

TORRIE-RACINE

"That the Governance Committee Meeting of November 5, 2024, be adjourned."

Carried.

Adjourned at 6:19 p.m.