

Posted on: February 14, 2025 at 2:35 pm

CUPE#4317 – SL2025

Position: **Communication Disorder Assistant – Permanent**

Location: **CDSBEO Schools – Western Region**

Hours of work: **35 hours/week**

Salary: **\$24.94/hour**

Effective: **Immediately**

Note

The duration of the assignment is determined by the needs of the children. Please refer to the attached job description for further information.

Qualifications

- Post graduate diploma as a Communicative Disorder Assistant or equivalent.
- University degree in Child Studies and linguistics or equivalent.
- One to two years' experience working with special needs students in this capacity and fulfilling the duties and responsibilities as outlined.

Send application and curriculum vitae no later than:

Monday February 24, 2025 by 4:00pm

e-mail: hr@cdsbeo.on.ca

We thank all applicants in advance for their interest; however, only those candidates selected for an interview will be contacted.

The CDSBEO adheres to equitable hiring, employment and promotion practices and is committed to an inclusive workforce. We encourage applications from Indigenous peoples, racialized people, persons with disabilities, people from gender diverse communities and/or people with intersectional identities, as well as others who may contribute to the further diversification of ideas.

The Catholic District School Board acknowledges that our schools are located on the unceded, traditional Algonquin territory of the Anishinaabe people as well as the land of the Mohawk territory of the Haudenosaunee/Rotinonhsho'n:ni people. We respect both the land and the people of this land including all Indigenous people who have walked in this place.

Pursuant to the Accessibility for Ontarians with Disabilities Act, (AODA), if applicants require accommodations at any time throughout the application process, please reach prior to the posting closing date so that appropriate arrangements can be made.

A. JOB IDENTIFICATION:

TITLE: COMMUNICATION DISORDER ASSISTANT

DEPARTMENT: SPECIAL EDUCATION

IMMEDIATE SUPERVISOR: SPEECH LANGUAGE PATHOLOGIST

B. JOB SUMMARY:

Under the direction of a qualified Speech-Language pathologist, provide speech and language programs. Apply and acquired knowledge of speech and language development, disorders and remediation to the delivery of speech and language programs. Works under the direction of the principal when assigned to schools by the Speech-Language Pathologist.

C. DUTIES AND RESPONSIBILITIES:

- Assist Speech-language Pathologist during assessment, follow documented treatment programs; scheduled activities, prepare charts, graphs to display data.
- Conducts speech and language screening such as administering and scoring articulation screenings; plan individual treatment activities according to Speech-Language Pathologist's directions or protocol. participate in parent conferences, case conferences and inter-disciplinary meetings with Speech-Language Pathologist.
- Document and record client progress and report to the Speech-Language Pathologist according to the standards of the facility and in accordance with provincial guidelines.
- Implement and provide treatment to clients identified by the Speech-Language Pathologist (articulation, language and fluency disorders, augmentative communication).
- Share client information with Speech-Language Pathologist, communication with teachers and other caregivers regarding any aspect of the client's status as directed by the Speech-language Pathologist.
- Evaluate clients' progress with regards to intervention programs.
- Document progress, and prepare verbal and/or written progress notes; assist with other clerical duties as assigned by the Speech-language pathologist.
- Other responsibilities as assigned by the Speech-Language pathologist.

D. QUALIFICATIONS:

- Post graduate diploma as a Communicative Disorder Assistant or equivalent.
- University degree in Child Studies and linguistics or equivalent.
- One to two years' experience working with special needs students in this capacity and fulfilling the duties and responsibilities as outlined.