

## **Minutes of the Policy Committee Meeting Held on Tuesday, January 14, 2025**

Greg McNally Boardroom, Kemptville

### **PUBLIC SESSION**

#### **ATTENDANCE**

##### Board Members

Present: Karen McAllister, Chair (Vice-Chair of the Board)  
Christopher Cummings (Chair of the Board)  
Brent Laton  
Donna Nielsen  
Karen Torrie-Racine  
Sue Wilson  
Brooke Guindon, Student Trustee  
Junior Malunda, Associate Student Trustee

Absent: Jennifer Cooney

##### Administration:

Present: Laurie Corrigan, Director of Education  
Brent Bovaird, Superintendent of School Effectiveness  
Dawn Finnegan, Superintendent of School Effectiveness  
Heather Gerber, Superintendent of School Effectiveness  
Julia Graydon, Superintendent of School Effectiveness  
Tracy O'Brien, Superintendent of School Effectiveness

Recorder: Judith Bériault, Executive Assistant to the Director

Others: Amber LaBerge, Communications Lead

**A. OPENING PRAYER:**

The meeting opened at 4:47 p.m. with the reciting of a prayer.

**B. AMENDMENT TO AND APPROVAL OF AGENDA:**

**LATON**

“That the Policy Committee approve the agenda of the Policy Committee Meeting of January 14, 2025, as presented.”

Carried.

**C. APPROVAL OF MINUTES:**

**C.1** Minutes of the Policy Committee Meeting held on December 3, 2024

**WILSON**

“That the Policy Committee approve the minutes of the Policy Committee Meeting held on December 3, 2024, as presented.”

Carried.

**D. ADMINISTRATIVE PROCEDURES:**

**D.1** Administrative Procedure A:5 Trustee Code of Conduct was revised based on O. Reg. 312/24: Members of School Boards – Code of Conduct.

Director Corrigan brought forward the revised administrative procedure, as recommended by the Trustee Code of Conduct committee.

**LATON**

“That the revised Administrative Procedure 106 – Trustee Code of Conduct be received, as presented.”

Carried.

**E. DIRECTIONAL POLICIES AND BY-LAWS – Nil**

**F. FUTURE AGENDA ITEMS:**

- F.1** Occupational Health and Safety
- F.2** Workplace Violence Prevention
- F.3** Fraud Awareness and Prevention
- F.4** Fundraising in Schools

**G. CLOSING PRAYER**

**H. ADJOURNMENT**

**TORRIE-RACINE**

"That the Policy Committee Meeting of January 14, 2025, be adjourned."

Carried

Adjourned at 4:51 p.m.