

## **Minutes of the Governance Committee Meeting Held on Tuesday, February 4, 2025**

Greg McNally Boardroom, Kemptville

### **PUBLIC SESSION**

#### **A. OPENING**

Meeting was called to order at 4:45 p.m.

##### **A.1 Opening Prayer**

#### **B. ROLL CALL**

##### **B.1 Board Members**

Present: Christopher Cummings, Chair  
Karen McAllister, Vice-Chair  
Jennifer Cooney  
Brent Laton  
Donna Nielsen  
Karen Torrie-Racine  
Sue Wilson  
Junior Malunda, Associate Student Trustee

Absent: Brooke Guindon, Student Trustee

##### **B.2 Senior Board Officials**

Present: Laurie Corrigan, Director of Education  
Ashley Hutchinson, Superintendent of Business/Treasurer  
Brent Bovaird, Superintendent of School Effectiveness  
Dawn Finnegan, Superintendent of School Effectiveness  
Heather Gerber, Superintendent of School Effectiveness  
Tracy O'Brien, Superintendent of School Effectiveness

**B.3 Recorder:** Judith Bériault, Executive Assistant

**B.4 Others:** Amber LaBerge, Communications Lead

**C. AMENDMENT TO AND APPROVAL OF AGENDA**

Trustee Wilson requested an addition under section F "Recommended Action Items/Presentations".

F.1 Motion to hire third-party to complete Director Performance Appraisal

Chair Cummings requested an addition under section G "Information Items".

G.5 Cheque-EFT Listing Inquiry

**COONEY – McALLISTER**

"That the Governance Committee approve the agenda of the Governance Committee Meeting of February 4, 2025, as amended."

Carried.

**D. DECLARATION OF PECUNIARY CONFLICT OF INTEREST – Nil**

**E. APPROVAL OF MINUTES**

**COONEY – LATON**

"That the Governance Committee approve the minutes of the Governance Committee Meeting held on December 3, 2024, as presented."

Carried.

**F. RECOMMENDED ACTION ITEMS/PRESENTATIONS**

**F.1 Motion to hire third-party to complete Director Performance Appraisal;  
Trustee Wilson**

**WILSON – NIELSEN**

“That the Governance Committee approve hiring a third-party to complete the Director Performance Appraisal.”

Carried.

**G. INFORMATION ITEMS**

**G.1 Algonquin College, Perth; Trustee Cooney**

Trustee Cooney brought forward a request from the Town of Perth Councillor to join a committee to address the closure of Algonquin College, Perth campus, and pursue ideas for the future of the building.

Trustee Cooney will share with the Town of Perth Council, the Board of Trustees concerns, such as the loss of the dual-credit program, specialized Heritage courses, and the lack of accessibility to community Colleges for rural students.

**NIELSEN – COONEY**

“That the Governance Committee approve submitting a resolution to OCSTA regarding Community College Program Reductions and Closures.”

Carried.

**G.2 Capital Update; Superintendent Hutchinson**

Superintendent Hutchinson provided the capital update to the Trustees on behalf of Paul Mesman, Manager of Plant & Maintenance. The construction at St. Mother Teresa Catholic School is ahead of schedule and meetings have been held with staff and Catholic School Council. The list of 2025-2026 projects is being reviewed and finalized and will be presented to the Board of Trustees at the Governance meeting, April 1, 2025.

**G.3 Bell Time Feedback & Review; Superintendent Hutchinson**

Superintendent Hutchinson provided a summary of the feedback received from Student Senate and Catholic School Councils, regarding Bell Times. She updated the list of presentations provided to Trustees since April 2023.

Chair Cummings concluded by saying he had sufficient information and the support of the Board of Trustees if a decision is requested by the STEO Board of Directors.

**G.4 Bid Summaries; Superintendent Hutchinson**

Bid Summaries were provided to Trustees for information purposes.

**G.5 Cheque-EFT Listing Inquiry; Superintendent Hutchinson**

Superintendent Hutchinson responded to an inquiry on the Cheque-EFT Listing November 23, 2024 – January 24, 2025, regarding the payments made to The Glen House Resort. These payments are in relation to the Principal and Vice-Principal retreats from 2024 and 2025.

No questions or comments were brought forward from the Trustees.

**H. CLOSING PRAYER**

**I. ADJOURNMENT**

**COONEY – TORRIE-RACINE**

“That the Governance Committee Meeting of February 4, 2025, be adjourned.”

Carried.

Adjourned at 5:36 p.m.